

COLLECTING STORIES QUICK CHECKLIST

BEFORE THE EVENT

☐ Identify, assess, and take stock of existing resources.
□ Hold a Collecting Stories Meeting.
Chosen Theme:
 Work with the Event and Collection Coordinators to adapt the Descriptive Information Form.
☐ Consider additional activities to enhance understanding of the theme at the event.
AT THE EVENT Share the theme with Contributors.
AFTER THE EVENT

□ Review and reflect upon your new collection.